



## **Wingrave Community Association**

### **Minutes of the council meeting held on Tuesday 28<sup>th</sup> October 2014 at 8pm in the Community Centre**

**Present:** Neil Laming (Chairman); John Hawkes (Treasurer); Louise Wyles (Secretary); Tony Lambourne; Lydia Giggie; Tony Horne; Chris Harrison; Siv Tunnicliffe; Norman Rickard; Richard Shurlock; Sylvia Francis; Nigel Kennedy

**Apologies:** Amy Cleaver; Lynne Roxbee-Cox,

1. The minutes of the council meeting held on 2 September 2014 were approved.
2. **Chairman's report**
  - a. Thanks and welcome to Nigel and Judy Kennedy who have taken over the responsibilities of the membership secretary for WCA subscription fees and 200 club
  - b. First winter family Friday has been held – the takings from the food paid for the food and start up costs. Considered to be a good attendance for the first event and enjoyed by those who attended particularly the children which is good for future events  
ACTION: Lou Wyles to send details of Winter Family Friday to epostie  
ACTION: Neil to investigate if Friday BBQ boards can be put up to advertise the Family Friday
  - c. Christmas ball will run 13 December – tickets are still available and councils assistance selling a few more would be
3. **Treasurers report**
  - a. Treasurer took the meeting through the figures for the financial year which are in line with expectations.  
ACTION: Parish council require a form filling in to request grant for next year in addition to details of draft budget for next financial year
  - b. The credit card payment company require additional card data security standard. They will offer to WCA for annual payment of £30 a year which was approved by council.
4. **Community Centre report**
  - a. Maintenance

- i. Ducting has been finished and relagged. Boiler controls have been changed. This may result on a reduction in gas bills although this is hypothetical at the moment.
- ii. Tony is investigating if windows could be replaced by double glazed windows that open.
- iii. Old BBQ shed has been split in two with half given to playgroup
- iv. Electrical testing is required every 5 years and will be necessary in January
- v. Aylesbury college are making inroads into correcting the staffing problem and will be back to finish their projects
- vi. Tony raised whether commercial projects requesting links from the WCA website should be charged. It has been suggested that people are directed to Patrick.

**b. Bar report**

- i. This year the hall has been used for more parties and weddings which has resulted in takings being 40% up on last year as at end September. The BBQs have also done well and are 20% up on last year (due to price freezes this is volume related). Food is up just 2% suggesting people are staying longer and drinking more
- ii. 2 weddings are booked for next year with three further enquiries

**5. Group reports**

**a. Christmas lunch**

- i. A lunch is being arrange for the 14<sup>th</sup> December for over 60's at the community centre
- ii. WRSAL will be doing a memory lane display
- iii. Coffee shop ran for 16 week and raised £200 towards the Christmas lunch.
- iv. 24 people have booked for the launch already
- v. Council agreed a £1,000 contribution from the WCA for the lunch.

**b. Membership/200 club**

- i. Collections will be taking place over the next few weeks
- ii. ACTION: Louise Wyles to provide copy for Nigel to send to epostie

**c. Church**

- i. Christmas festival will run on 6<sup>th</sup> December with a fairytales theme and a concert
- ii. Church are working with the local community to understand what the church can do to help the older community

**d. Theatre in village**

- i. Thanks to Lydia and Tony for their help setting up ad flowers from the WCA
- ii. Committee expressed thanks to Sylvia for her work each year bringing theatre to Wingrave and for the ticket sales.

- iii. Sylvia may look to pass this onto a volunteer for future years

## **6. AOB**

Meetings for next year agreed as  
13 January  
21 April (previously 14 April)  
23 June (AGM)  
8 September  
3 November

**Date of next meeting: 13th January**

Louise Wyles  
Secretary  
[lou@cweventproductions.com](mailto:lou@cweventproductions.com)