



Wingrave Community Association

Minutes of the council meeting held on Tuesday 7th March 2017 at 8pm in the Community Centre

Present: Neil Laming (Chairman); Andy Targell (Treasurer); Louise Wyles (Secretary); John Hawkes; Richard Shurlock; Tony Horne; Lynne Roxbee Cox; Tony Lambourne; Norman Rickard; Lydia Giggle; Alan Frost

Apologies: Janet Frost; Chris Harrison; Siv Tunnicliffe; Brenda Horne

1. The minutes of the council meeting held on Tuesday 22 November 2016 were approved pending 2 amends to the treasurers report
 - A "(player would also be willing to contribute to this" amended to "(Wingrave Players would also be willing to contribute to this)".
 - B "...to raise stage" amended to "to raise the height over the stage" (it is the height over the auditorium and the proscenium arch which would be raised not the height of the stage.

2. 2020 Vision

- a. Andy Targell presented a draft plan of major work to be carried out in the community centre over the next 3 years. Presentation attached to minutes
- b. Council approved the draft plan and that it can be presented to the Parish Council on 28th March to start discussions on funding options.
- c. Committee asked to send any additional comments to Andy by Saturday

3. Chairman's report

- a. No chairmans report this meeting

4. Treasurers report

- a. Treasurer ran the meeting through the summary of accounts to 6 March
- b. Council approved in principal the proposal to add £10,000 to the major repair fund this year assuming the final year comes in as expected.

- c. It was proposed and approved to raise the cleaning costs in line with inflation at 2% commencing in the new financial year. Council agreed the principal of this increasingly yearly in line with inflation
- d. Council agreed hall fees should be reviewed with view to small annual increase at the AGM

5. Community Centre report

- a. Bar report
 - i. The bar has been quieter than usual over the last 3 months – particularly when compared with last summer. And the outlook is also currently quitter.
 - ii. For this financial year the bar will still beat plan thanks to the good summer
 - iii. Prices are to be reviewed at the next bar meeting with expectation prices will need to increase in May as purchasing costs are rising.
 - iv. General agreement that we need to promote the hall further as a venue for parties/ private hire

- b. Maintenance
 - i. Heating is working well
 - ii. Roof over kitchen is leaking and Tony is reviewing options and prices
 - iii. Neil to provide further contact who may be willing to quote for the job
 - iv. Environmental health has visited the community centre and an upgrade has been awarded from 4 to 5. They will revisit in 3 to 4 months
 - v. Chairs are starting to wear out and may need replacing
 - vi. Neil proposed a container/ portacabin solution to the storage issue on site. Neil to progress to get ideas and prices

6. Group reports

- a. No group reports

7. AOB

- a. Defibrillator. It has emerged there will be an admin cost for the defibrillator of £500. Parish council has offered to pay half and WCA has been asked to pay remainder. Andy to talk to Sandy about this and other ongoing costs
- b. First aid kit to be reviewed for expiry dates
- c. Tony is intending to run a seniors ball in the summer on 22 July. WCA approved it as a WCA event.
- d. Committee wished Tony a very happy 70th birthday

Date of next meetings: 13 June (AGM followed by council meeting)

Louise Wyles

Secretary

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