



## Wingrave Community Association

### **Minutes of the council meeting held on Tuesday 27<sup>th</sup> November 2018 at 8pm in the Community Centre**

**Present:** Neil Laming (Chairman); Andy Targell (Treasurer); Louise Wyles (Secretary); Lynne Roxbee Cox; Lydia Giggie; John Hawkes; Norman Rickard; Janet Frost

**Apologies;** Tony Horne; Patrick Roxbee Cox; Tony Lambourne; Suzanne Cuthbert; Geoff Aldridge; Siv Tunnicliffe; Alan Frost

1. The minutes of the council meeting held on Tuesday 11 September 2018 were approved.

#### **2. Chairman's report**

- a. The new bar has been installed (stage 2 of 20:20 vision). Council delighted with the builders. Some additional budget was required as the work progressed but nothing major other than damp which needed rectifying
- b. Neil has the final snagging list which once completed the final budget will be made available
- c. Thanks to Lynne for all her help helping Neil. Lynne also expressed thanks to Neil
- d. Panto held last week – well supported and the bar received with universal appreciation
- e. Wingrave Players would like to thank the bar staff for their work during the panto
- f. Phase 3 (renovation of the main hall) will take place in 2019. The builder will draw up the architect plans and Neil may have plans by the next meeting. Neil to arrange for Moliv to meet Andy, Neil, Chris and Mark.
- g. Whist not guaranteed, price dependent, the committee would like to recommend the continued use of Moliv – council to decide if tendering required nearer the time.
- h. Treasurer expressed thanks to both Neil and Lynne and reminded council that we should consider hirers particularly Baby Sensory for phase 3. Council would like to approach hirers with a proposal for alternative hire at the same they're told of hall renovations. It was felt if the renovations happened during the summer holiday impacts on hirers would be reduced and alternative venues such as Macintyre School or the village

school may be available. Work may take as long as 6 weeks as timings should be realistic.

### **3. Treasurers report**

- a. Treasurer ran council through our current financial position which is in line with expectations.
- b. General maintenance works were carried out during the hall shut down.
- c. Communique has lost a lot of hirers – over the year likely to be £900 loss. Viv is doing a fantastic job getting advertising however it is suffering from competition from Facebook etc. Council requires someone to own the Communique and to think about advertising proposition (eg advertise online as well as in the Communique) both off and online.
- d. Overrun on phase 2 and an inability to move the VAT position as an annex created an unexpected budget overspend however through phasing of the Kirby funding and cutting some of the expenses on phase 3 the reserve fund is still looking very healthy
- e. Thanks expressed to Andy and council agreed we're in a sensible place for the activity next year.

### **4. Community Centre report**

- a. Bar report
  - i. No financial report. Lynne reports the new bar is working well – the big test will be the ball with 149 attendees. Everything in hand for the ball.
  - ii. The cocktail bar was a success. It will be more of a success next year because costs will lower.
- b. Maintenance
  - i. Maintenance was carried out during the hall closure - entrance hall has been renovated, parts of the hall have been replastered, skirting boards have been repainted.
  - ii. The gutted need to be cleaned out and the pointing needs doing on the back wall.
  - iii. Lydia looking at the closing doors for the west wing – not currently closing
  - iv. West wing screen box has been changed to a switch
  - v. Kitchen lighting has been repaired
  - vi. Annual reports continue as usual
  - vii. Lydia to request Bunce Plumbing to check the old system.
  - viii. Christmas decs to go up on Friday evening. Lydia will unlock back room so the ladders are available for the decorations. Lynne to decorate tree the following week

### **5. Group reports**

- a. Over 60s lunch

- i. Everything booked and organised and Ann to speak to CATS. Circa 75 people booked in.
- b. CATs
  - i. Continues to run smoothly
- c. Wingrave Players
  - i. Panto was very successful. New people involved and a very successful event.
  - ii. Panto are charged 50% of normal rates for hall hire.
  - iii. Council agreed to discuss in a future meeting ways panto can use the hall for next year – potential for a block booking next year/ use on a Friday
  - iv. Players will be donating £2,000 towards phase 3 of vision 20:20
- d. Clubs and societies
  - i. Confirmed 11 May 2019

**6. AOB**

- a. None

**Date of next meeting: 15<sup>th</sup> January 2019**

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