



Wingrave Community Association

Minutes of the council meeting held on Tuesday 18th June 2019 after the AGM at 8pm in the Community Centre

Present: Neil Laming (Chairman); Andy Targell (Treasurer); Louise Wyles (Secretary); Lynne Roxbee Cox; Lydia Giggie; John Hawkes; Tony Horne; Chris Harrison; Lynne Crump

Apologies: Alan Frost; Janet Frost; Norman Rickard; Patrick Roxbee Cox; Tony Lambourne; Suzanne Cuthbert; Brenda Horne

1. The minutes of the council meeting held on Tuesday 26 March 2019 were approved.
2. **Chairman's report**
 - a. Thanks to Neil for his work as chair in the previous years and for the work carried out
 - b. Thanks expressed to Andy for stepping up as chair
3. **Treasurers report**
 - a. Accounts have now been moved to Sage
 - b. Lynne is making small changes to processes and breaking down of info
 - c. Thanks expressed to Lynne for stepping up as chair
4. **Community Centre report**
 - a. Bar report
 - i. Bar contribution was the same as last year despite shutting for 6 weeks in the summer
 - ii. The new bar has been widely appreciated by the village
 - iii. Bar staff Friday night rotas are low on numbers on volunteers
 - iv. March and April income is down on last year – one less party and a much less successful 80s night
 - v. Tony would like to be less involved in the bar going forward.
 1. Lynne has agreed to take on the forward planning of the bar events.
 2. Tony will continue to be primary contact for WCA Fridays

3. Private parties and other club events/ socials - Tony and Lynne will work together for next 6 months with view to Lynne taking over
 4. Tony will continue with the cash/ money side of the bar with John taking a role when Tony is unavailable
 5. Beer and lagers – need a committee member to take over the role in the next 6 months. (keeper of the beers)
 6. Supplier logistics – currently covered by Lynne. Additional bar committee member needed to cover this role from Lynne
 7. Equipment maintenance – committee would like a maintenance person to take responsibility for the hall equipment. In relation to the cooler Neil to call and arrange a warranty replacement.
 8. Bar appearance – Lynne and Tony to continue
- vi. Andy expressed his thanks to Tony and Lynne for their work on the bar committee

b. Maintenance

- i. Bucks County Council Legionnaires check – just one alteration of men’s hot water tap which has been addressed
- ii. Brick on outside wall has been disintegrating – has been fixed
- iii. Wires in bar hall have been sorted
- iv. The electrics fused recently and it was discovered one socket was on the bar circuit
- v. Lydia to get someone to look at the flashing/ not working LED lights
- vi. Lydia to look at someone to look at guttering

5. Logo and website refresh

- a. At the clubs and societies day Joe approached Andy offering his services as a graphic designer
- b. He has redesigned the logo and website
- c. Lou to send website test link to council once provided by Andy for comments one week after sent out

6. Signage and wayfinding

- a. Quote has been obtained for 2 x wayfinding signs and a stainless steel sign.
- b. Committee agreed subject to designs being sent round by Andy

7. Vision 2020 phase 3

- a. Main hall works will be much higher than previously anticipated
- b. Acre grant may be available to cover the main hall works, the lighting, curtains, stage work, flooring etc
- c. Andy and Lynne working through the paperwork

- d. Andy and Lynne to share the grant proposal with view to feedback and send in next couple of weeks.
- e. If not successful work will be scaled back appropriately
- f. Moliv have proposed pre purchase of installation owing to increased costs of installation which Andy will email through to council for approval. Council in agreement in principle
- g. Moliv have pencilled the dates for next year.
- h. Moliv have asked for a commitment if he does not get the building contract for payment of the time he has spent on architect drawings. Andy to get the costs and terms.
- i. Suggestion to look at when the S106 funding will be available for the Baldways development
- j. Lydia to communicate to groups for any potential closure for this year and next year

8. WARGAS donation and window design competition

- a. Retrospective agreement given for a £50 donation to WARGAS to sponsor a competition to design the stain glass window

9. Community grant update

- a. Request has come in from the Wingrave football club for a £500 grant. People on community grant committee to respond to email with a decision.

10.AOB

- a. Agreement to increase the Communique print run in light of the new housing development in Wingrave
- b. Thanks were expressed to Geoff for a hugely successful clubs and societies day and for all his work with the WCA over the years.

Date of next meeting: 10th September 2019

Louise Wyles

Secretary

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